

INVITATION TO BID
Berkley School District
2025 Roof Replacement Program

Project Description:

The Berkley School District is accepting bids to provide roofing replacement at Norup International, Berkley Building Blocks, Administration Building, Burton Elementary, and Berkley High School. The replacement roofing system shall be SBS Modified Bitumen Roofing, manufactured by Siplast Inc. Substitutes will not be considered.

Project Contact:

Testing Engineers & Consultants, Inc.
1343 Rochester Road
Troy, MI 48083

Scott Hoffman PE shoffman@tectest.com 248-688-7634

During the Bidding Period, questions shall be submitted by email only and addressed ONLY to Testing Engineers & Consultants Scott Hoffman PE shoffman@tectest.com. Failure to follow instructions may lead to the rejection of the Bid.

Bid Documents:

Bid Documents including Bid Forms will be available for download in pdf format on the Berkley School District Website and by request to shoffman@tectest.com.

Bid Documents will be available on or after April 8, 2025

Mandatory Prebid Walk-Through:

A Mandatory Pre-Bid Walkthrough is scheduled for 10:00 am local time on Thursday April 10, 2025, starting at Norup International School, 14450 Manhattan St, Oak Park, MI 48237. Then progressing to each building.

Bid Due Date:

Bids are due at 2:00 PM local time, Friday, April 25, 2025. Sealed bids will be accepted at the Administration Building. Proposals shall be clearly marked "2025 Roofing Program". Proposals will be accepted during regular business hours at 14501 Talbot St. Oak Park, MI 48237. Proposals must be hand delivered or delivered by courier no later than 2:00 PM, Friday, April 25, 2025. BID PROPOSALS RECEIVED AFTER THIS TIME WILL NOT BE CONSIDERED OR ACCEPTED. Oral, telephone, fax, or electronic mail bids are invalid and will not receive consideration.

Public Bid Opening:

Sealed Bids will be publicly opened and read at 2:30 PM local time Friday, April 25, 2025, at the Administration Building, 14501 Talbot St. Oak Park, MI 48237. The Berkley School District will not open, consider, nor accept a bid received after the date and time specified. All late bid proposals will be returned to the bidder unopened.

Bid Bond:

A Bid Bond executed by a Treasury-listed Surety Company acceptable to the Berkley School District or a cashier's check in the amount of at least 5% of the sum of the proposal shall be submitted with the Bid. All proposals shall be firm for a period of sixty (60) days.

Labor Payment, Material Payment & Performance Bonds:

Successful bidders will be required to furnish satisfactory Performance and Payments Bonds by a Treasury-listed Surety Company for the amount of 100% of their bid. The cost of Bond(s) shall be included in each proposal.

Nonexempt:

This project is not tax-exempt from State sales tax and/or use tax. All materials and supplies incorporated and used in construction of the work and becoming a permanent part of this project will not be exempt from State Sales Tax and/or Use Tax. All required Sales Tax/Use Tax shall be included in the bid price.

Disclosure Statements:

All bids must include familial disclosure in compliance with MCL 380.1267 and attach this information to the bid proposal. The bid proposal will be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Berkley School District Board, or the Berkley School District Superintendent. All bidders must disclose any relationship with any Iranian Company in compliance with Act No. 517 and attach this information to the bid proposal. The Berkley School District will not accept a bid proposal that does not include these sworn and notarized disclosure statements. No bids may be withdrawn for at least 60 days after the bids are opened. All bids must be submitted on the forms provided in the bid packet.

Contract Award:

Proposals must include a bid bond or certified check made payable to Berkley School District for not less than 5% of the contract and must be submitted on the bid proposal form furnished with the specifications. All proposals will remain firm for a period of 60 days and provide performance, labor, and material bonds upon award. The Board of Education reserves the right to accept or reject any or all bids, either in whole or in part, to award contracts to other than the low bidder; to waive any irregularities and/or informalities; and in general, to make awards in any manner deemed to be in the best interests of the owner.